



Minutes

Attendees - Council Members					
	Name	Role		Name	Role
√	Kathy Sauze	Chair	√	Beth Blair	Councillor
√	Jodi Sperber	Vice Chair	√	Lindsay Ord	Councillor
√	Louise Mosier	Public Member	√	Samantha Heron	Councillor
√	Teanne MacCallum	Councillor	√	John Jossa	Councillor
Attendees – Guests and Observers					
√	Amie Dowell	Registrar & CEO			
√	Salima Thawer	Director, Regulatory Affairs, CRDHA (in part)			
√	Nicole Hannigan	Compliance Advisor, CRDHA (in part)			

1 Call to Order

1.1 Introductions: Guests / Observers

The Chair, K. Sauze, called the meeting to order at 9:10 a.m. and welcomed the council members. She welcomed John Jossa as a new public member and asked for a round-table of introductions. She advised that no observers would be in attendance and that a few guests would join the meeting throughout the day to present to Council.

K. Sauze acknowledged that Council was gathered on Treaty 6, 7, and 8 Territories. She offered this acknowledgement in the spirit of reconciliation and to respect the histories, languages, and cultures of the First Nations, Inuit, and Metis people of Alberta.

1.2 Housekeeping

K.Sauze advised that should anyone, Council Members or guests, need to take a phone call or other interruption during the business meeting, to step out of the room or leave their camera on and step out of the frame to lessen distraction for the participants.

She asked if anyone had any questions before moving to the first agenda item.

She advised that should anyone have a conflict of interest with any agenda item, at the time that agenda item is introduced, the individual will need to declare their conflict and either abstain from voting or recuse themselves from the meeting, as appropriate, until that agenda item has been concluded.



2 Adoption of Consent Agenda

K. Sauze listed the items on the Consent Agenda and asked if anyone required that any item(s) be removed from the Consent Agenda for discussion. Any typos or grammatical errors in the Council Minutes can be sent directly to A. Dowell.

- 2.1 Draft April 29, 2022 Council Meeting Minutes for Approval
- 2.2 Action Items from Past Council Meetings for Information
- 2.3 Committee Reports and Minutes for Information
 - i. Executive Committee
 - ii. Governance Committee
- 2.4 Strategic Plan Report

MOTION: To approve the Consent Agenda as presented.

Moved by: B. Blair, Seconded by: L. Ord

CARRIED

3 Adoption of Agenda

K. Sauze asked if there were any additions or revisions to the Agenda and asked for a motion to approve. J. Sperber asked to add a discussion item for cultural safety and humility. This item was added to 10.2 strategic planning.

MOTION: To approve the Agenda of April 29, 2022 as amended.

Moved by: T. MacCallum, Seconded by: J. Sperber

CARRIED

4 e-Motions

K. Sauze brought forward the following motions for inclusion in the June 25, 2022 meeting minutes:

Motion by AFR Committee: to recommend that Council review and approve the agreement.

Moved by: Lindsay Ord

Seconded by: Beth Blair

Carried through email voting (May 30, 2022)

Motion for Council to approve the selection of Pontem Innovations Inc. as the developer of the Registrant Management System and to approve the entering into of the contract with Pontem Innovations Inc., in accordance with the recommendation provided by the Audit, Finance, & Risk Committee.

Moved by: Louise Mosier

Seconded by: Lindsay Ord

Carried through email voting (May 31, 2022)

MOTION: To accept the motions made via email for inclusion in the June 25, 2022 meeting minutes.



**Moved by: L. Mosier, Seconded by: B. Blair
CARRIED**

5 Operational Report

A. Dowell provided an overview of the operational report. Discussions occurred around the development of a program approval process, the Public Advisors Network, re-branding, database update, and the dental hygiene refresher course results and the need for an assessment tool that the College can utilize to assess competency before providing an applicant with a permit to practice.

6 Finance

6.1 Draft Financial Statements

A. Dowell provided an overview of the financial statements and a discussion followed. No Council approval is necessary at this time as Council will approve the audited financial statements after the Audit, Finance and Risk Committee has a chance to review the statements with the auditor.

7 Effective Governance

7.1 Council Terms

A. Dowell reviewed the current Council terms and brought forward the recommendation from the Governance Committee to re-appoint Kathy Sauze for a second term on Council. The required number of regulated members for Council positions is currently filled.

MOTION: To appoint Kathy Sauze for a second term on Council beginning July 1, 2022 and ending June 30, 2025.

Moved by: L. Ord, Seconded by: S. Heron

Abstained: K. Sauze

CARRIED

7.2 Officer Approval

K. Sauze reviewed the process that the Executive Committee undertook for the appointment of Officers, and asked Council to appoint Lindsay Ord as Vice-Chair of Council, and Jodi Sperber as Chair of Council.

MOTION: To appoint Jodi Sperber as Council Chair and Lindsay Ord as Council Vice-Chair, effective July 1, 2022.

Moved by: L. Mosier, Seconded by: T. MacCallum

Abstained: J. Sperber and L. Ord

CARRIED

7.3 Hearings Director



A. Dowell explained that the current hearings director stepped down from her casual employment with the College and asked Council to remove her as their hearings director.

MOTION: To remove Cathy Barton from the CRDHA Hearings Director role, effective immediately.

Moved by: S. Heron, Seconded by: T. MacCallum

CARRIED

7.4 Governance Committee Terms of Reference

S. Heron brought forward the draft terms of reference for the Governance Committee and asked Council to approve them. The new format aligns with the bylaws and the Statutory Committees TOR.

MOTION: To approve the Governance Committee Terms of Reference as presented.

Moved by: L. Mosier, Seconded by: B. Blair

CARRIED

Action – to send Council members the committee schedule to assist with claims of payment.

Action – to transition the Executive Committee and Audit, Finance and Risk Committee Charters into the TOR format.

8 Policy Review

8.1 GP-1 Council Appointments

S. Heron brought forward a recommendation from the Governance Committee for changes to policy GP-1 which would allow Council to formally assess and approve a regulated member's second term on Council for approval.

MOTION: To approve GP-1 Council Appointments policy as presented.

Moved by: T. MacCallum, Seconded by: B. Blair

CARRIED

8.2 GP-2 Council Terms

In response to Council asking for a bylaw and policy review to extend a regulated member's term on Council to allow an Officer to complete their Officer term, S Heron brought forward bylaw and policy language suggestions from the Governance Committee.

MOTION: To approve the Bylaws and GP-2, GP-2.1 and GP-2.2 as presented.

Moved by: T. MacCallum, Seconded by: L. Ord

CARRIED

8.3 CP-4 College Website

S. Heron brought forward the Governance Committee's recommendation to delete CP-4 policy as it overlaps with language directly from the Health Professions Act. Council agreed that CP-4 policy was no longer required.



MOTION: To approve the deletion of CP-4 College Website policy.

Moved by: B. Blair Seconded by: J. Jossa

CARRIED

9 Regulatory Practices

9.1 Publishing Complaints

A. Dowell reviewed with Council the proposed Bylaw language as drafted by legal counsel. The proposed Bylaw language reflects Council's discussion on moving towards greater transparency for the publication of professional complaints.

Action – Council agreed to the proposed language but would like to see the Bylaws without track changes and consistent language before approving. A. Dowell to provide Council the updated Bylaws for approval at the July 2022 Council meeting.

9.2 120-day rule

A. Dowell brought forward the recommendation from the Continuing Competence Committee asking Council to waive the 120-day rule of the Continuing Competence Program Rules indefinitely. Council discussed the 120-day rule and if registrant consultation was required. Council reviewed the language in the DH Regulation and decided that since a new rule was not being added to the Continuing Competence Rules, nor was a current rule changing, that general member consultation would not be required. However, the CC Rules will be undergoing a significant review and update in the upcoming years and registrant consultation will be performed at that time.

MOTION: To waive the 120-rule as per 3.1.1 of the Continuing Competence Program Rules indefinitely, effective immediately.

Moved by: B. Blair, Seconded by S. Heron

CARRIED

9.3 Standards of Practice

N. Hannigan and S. Thawer joined the Council meeting at 1:00pm. Council participated in a discussion on four draft Standards of Practice: Continuity and Termination of Care, Conflicts of Interest, Advertising and Ionizing Radiation. Discussion included the question around the accountability for a client, public expectations for continuity of care, documentation, bonus structures, scope of practice and interpretation of radiographs. Council also discussed the difference between a patient and a client, and if there should be separate Standards of Practice for dental hygiene practice owners. Council made a few suggestions, but overall agreed to move forward with registrant consultation on the four draft Standards.

N. Hannigan and S. Thawer left the Council meeting at 3:00pm.

10 Dates of Next Meetings

The next scheduled Council meeting dates are:

- Sept 30 & Oct 1, 2022
- Nov 18 & 19, 2022



K. Sauze asked A. Dowell to send out a doodle poll for a virtual Council meeting in July to approve the audited financial statements. A doodle poll is also required for meeting dates in January - February 2023.

10.2 Strategic Planning

S. Heron brought forward a discussion to Council about strategic planning in the fall. Council was in agreement for a 2-day in-person meeting in September. The two days would include a 1-day business meeting and a 1-day strategic planning/educational workshop. Council suggested the following educational ideas for consideration in the fall:

- Governance
- Strategic planning
- Introduction to cultural sensitivity
- EDI
- Cyber risk
- Complaints

11 In-Camera

An in-camera session was held.

MOTION: To move in-camera at 3:23 p.m.

Moved by: B. Blair, Seconded by: J. Sperber

CARRIED

MOTION: To move out-of-camera at 3:31 p.m.

Moved by: L. Mosier, Seconded by: T. MacCallum

CARRIED

Adjourn

The meeting adjourned at 3:34 p.m.